



REDDING SCHOOL OF THE ARTS  
WHERE EDUCATION AND THE ARTS CONNECT

**Redding School of the Arts**  
California Nonprofit Benefit Corporation  
Adopted Board Meeting Minutes

**Tuesday, December 14, 2021**

**Open Session: 5:45 p.m.**

Meeting called to order by Presiding Officer Heather Wright at 5:48 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	<u>AB</u>
Heather Wright, Vice President	<u>X</u>
Lisa Stewart, Treasurer	<u>X</u>
Jonathan Sheldon, Secretary	<u>X</u>
Andrew McCurdy, Community Member	<u>X</u>
Daria O'Brien, Community Member	<u>X</u>

Additional Non-Voting Participants

Margaret Johnson, Executive Director	<u>X</u>
Lane Carlson, Executive Director	<u>X</u>
Wendy Sanders, Special Ed Director	<u>X</u>
Carol Wahl, Principal	<u>X</u>
Robyn Stamm, Business Serv Provider	<u>X</u>
Sophia Zaniroli, Staff Liaison	<u>X</u>

Board Recorder: Adel Morfin

Onsite Guests: Elizabeth Brown

Zoom Online Guests: Christine Bohn, Katie Swartz, and John Tucker

**PRESENTATIONS:**

• **Lions Club International 2021 Peace Poster Contest Winners**

Elizabeth Brown presented the Lions Club International Peace Poster awards to this year's recipients.

This year's theme was "We are All Connected."

Redding Breakfast Lions Club winners: 1<sup>st</sup> Place – Sophia Patterson, 2<sup>nd</sup> Place – Apple Walton, 3<sup>rd</sup> Place – Dylan Wallace

Enterprise Lions Club winners: 1<sup>st</sup> Place – Hayden Tucker, 2<sup>nd</sup> Place – Sophia Baker, 3<sup>rd</sup> Place – Lyra Smith

Redding Hosts Lions Club winners: 1<sup>st</sup> Place – Lucy Carter, 2<sup>nd</sup> Place – Rosemary Lewis, 3<sup>rd</sup> Place – Olivia Clester

**DIRECTOR REPORT:**

- **Margret Johnson:**

Reported that she, Wendy Sanders and Lane Carlson attended CSDC's Leadership Update Conference last week in San Diego. The conference provided great Charter School finance and political/ policy updates for this year and future years.

The 12/10 middle school Winter Social was a great success. Students played games, sang karaoke, and ate food together. Everyone had a great time. 12/17 is "Hats on for Hunger" campaign. RSA students will be allowed to wear school appropriate hats for a \$2 donation. Proceeds will benefit the Salvation Army and Good News Rescue Mission. The class who raises the most money will win donuts for their class.

Teachers have been meeting this month at grade level meetings to discuss math and ELA standards as part of LCAP. Teachers will be pulling student performance task writing samples from each grade level and discussing them at their January grade level meeting.

**PRINCIPAL REPORT:**

- **Carol Wahl:**

Nothing to report at this time.

### **STAFF LIAISON REPORT:**

- **Sophia Zaniroli:**

Thanked the Finance Committee on behalf of teaching staff for considering a COLA increase to the certificated salary schedules. She reported RSA teaching staff would also like the board to consider revising the salary schedules in order to make them comparable to other local schools in our area.

Sophia mentioned staff are loving the sense of normalcy with the return of the play "Dig It", Theme Day, and Winter Social. Students are looking forward to basketball try outs in January.

Sophia reported there have not been any negativity as a result of last month's mandatory all staff COVID testing. She stated the only issues pertain to the onsite COVID testing windows. Teaching staff are having a difficult time ensuring someone is available to cover their class while they go get tested. Margaret Johnson stated paraprofessionals were available to cover teachers during testing windows and suggested staff let them know if they required additional accommodations.

### **GOVERNING BOARD REPORT:**

- **Andrew McCurdy:** Commented that his middle schooler attended the Winter Social and loved it. He thanked teaching staff for all their hard work in organizing the event and going the extra mile to ensure the kids had a good time.
- **Daria O'Brien:** Nothing to report at this time
- **Heather Wright:** Nothing to report at this time
- **Jonathan Sheldon:** Nothing to report at this time
- **Lisa Stewart:** Nothing to report at this time

### **GOVERNING BOARD CORRESPONDANCE:**

- No correspondence at this time.

### **PUBLIC FORUM:**

*Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).*

- No Comments

### **CONSENT AGENDA:**

*Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.*

*It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.*

- 1.1 Approve 11/9/2021 Minutes
- 1.2 Approve November 2021 Warrants

Andrew McCurdy moved to approve the consent agenda as listed, seconded by Daria O'Brien. Vote 5 Ayes; 0 Nays.

### **Call for Requests from the Audience to Speak to Any Item on the Agenda:**

*The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.*

- No Comments

## **DISCUSSION/ACTION AGENDA:**

### **2.1 Discussion: 2020/21 Financial Audit Extension**

Margaret Johnson reported the State has extended Charter Schools 2020/21 Financial Audit reporting window to 1/30/2022 vs. 12/15/2021.

RSA has provided Colombia with written notification, per our MOU, notifying them of RSA's intent to provide them with a copy of the final audit report in January, following our 1/11/2022 Governing Board meeting. Columbia Superintendent, Clay Ross, has confirmed receipt and acceptance of the letter.

### **2.2 Discussion/Action: 2021 Educator Effectiveness Block Grant Plan**

The board reviewed the plan for the 2021 Educator Effectiveness Block Grant on 11/9/2021. The plan was recommended for board approval in December in order to meet the 12/30/2021 deadline.

Daria O'Brien moved to approve the 2021 Educator Effectiveness Block Grant Plan as written, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

### **2.3 Discussion: Finance Committee Meeting Update**

Lisa Stewart reported on the Finance Committee's 12/2 & 12/9 meeting. She went over the Finance Committee's Board Report. She stated the committee recommends adoption of the 1<sup>st</sup> Interim Budget & MYP. As the committee plans for 2<sup>nd</sup> Interim, they asked the board to consider a COLA increase to certificated salary schedules and include building maintenance costs related to upholstery needs for classrooms and admin wing.

Lisa also stated classified staff inquired about the possibility of equalizing their paychecks in order to alleviate the financial burden during short working months. Robyn Stamm stated classified employees did not qualify to have their pay equalized due to labor code. She suggested staff members add an additional account for direct deposit and defer part of their income each month.

Daria O'Brien commented on the staff's request for a COLA increase. She stated the board had already conducted a salary comparison when they reviewed the salary schedules a couple years ago and found that RSA's salary schedules were at par, if not above. She also stated the board had agreed last year not to postpone annual step increases until Jan 2021.

Andrew McCurdy also commented and said that in conjunction to our salary schedules, RSA also provided staff with a great benefits package that is family friendly.

Ultimately the board decided to move forward and direct the Finance Committee to look into a possible COLA increase for certificated staff as the committee prepares for second interim.

### **2.4 Discussion/Action: 2021/22 1<sup>st</sup> Interim Budget**

Robyn Stamm reported RSA is deficit spending this year by \$268,338 due to one-time funds received in 2020/21 that are being expended in 2021/22 and 2022/23. Also, a decrease in LCFF revenue in 2021/22 due to declining enrollment. She reviewed the comparison of revenue and expenditures between the adopted budget and first interim budget. She highlighted the increase in employee benefits as a result of a mess up in Escape, as well a \$578,397 increase in services and operating expenses related to high school expenditures.

MYP projections indicate RSA will continue to deficit spend in 2022/23 by \$514,168 due to ADA, but administration is confident enrollment will increase in 2023/24.

Robyn confirmed RSA's 20% reserve was still intact and recommends the board move forward with the adoption of the 2021/22 1<sup>st</sup> Interim Budget.

Andrew McCurdy moved to approve 2021/22 1<sup>st</sup> Interim Budget as presented, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays.

### **2.5 Discussion: Confucius Classroom School Sponsorship Update**

Margaret Johnson reported effective this school year, sponsorship through Asia Society Confucius Classroom Network will change to Northern California Confucius Classroom Coordination Office (N4CO).

RSA plans to continue membership with Confucius Classroom and is working on the new agreement for the coming year. She reported the N4CO Executive Coordinator, Peggy Kao, stopped by for a school site visit on 12/10.

Carol Wahl and Mike Dressel are scheduled to attend the annual joint conference sponsored by N4CO in January.

### **2.6 Discussion: Policy Review – 1<sup>st</sup> Reads**

#### **2.1.1 Integrated Pest Management Plan**

Margaret Johnson introduced a draft of RSA's Integrated Pest Management Plan for board review. The policy meets the Healthy Schools Act requirement for an integrated pest management (IPM) plan. An IPM plan is required if a school uses pesticides. The plan will be added to the consent agenda for board adoption in January.

**2.7 Discussion: LCAP Update – MTSS Intervention/SEL**

Wendy Sanders presented on academic & social emotional learning intervention services provided to RSA students. These services are part of RSA's LCAP goals and funded in part by LCAP funds and special one time monies.

**2.8 Discussion: School Site Safety Committee Update**

Andrew McCurdy reported on the School Site Safety Committee's meeting on 1/5 and reviewed the minutes. The next meeting is scheduled for Friday, February 4th, 2022.

**2.9 Discussion/Action: 2021/22 In-Person Learning Plan & Guidance Update**

Margaret Johnson went over the highlights of the amendments made to the 2021/22 In-Person Learning Plan based on public health updates as of 1/24.

Sophia Zaniroli asked for clarification on the exemptions to mask requirements due to conflicting information on whether or not face coverings were required while outside of the classroom. Margaret stated she would seek clarification and revise the statement if necessary.

Heather Wright inquired if students who are out on quarantine could return sooner. She stated parents have been complaining about their child having to miss multiple days of school due to current quarantine procedures.

Andrew McCurdy stated there was a recent court ruling out of San Diego challenging the legality of the CDPH mask mandate & COVID quarantine. He stated that although everyone is required to wear a mask or face covering, quarantining healthy students and testing protocols are recommendations only, not mandates. He stated schools are only required to report positive COVID cases to public health, but ultimately it was up to public health to track individuals, not the schools.

Margaret responded that from an admin point of view, she would be uncomfortable not following COVID guidelines for the safety of staff and students. She stated the reason RSA has had low COVID numbers up to this point is because admin has been proactive and quarantining students and staff. She recommends RSA continue following the current In-Person Learning Plan.

Daria O'Brien moved to approve the amended 2021/22 In-Person Learning Plan as written, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

**2.10 Discussion: Early College/High School Educational Program Update**

**2.10.1 Review High School Application for Admission**

**2.10.2 Master's in Education Stipends – Effective 7/1/2022**

**2.10.2.1 General Master's Degree**

**2.10.2.2 Subject Specific Master's Degree**

Margaret Johnson reported she, Carol Germano, and Lane Carlson have been working together to draft the high school application. She presented the initial draft for review. Additional revisions were suggested. A finalized copy will be added to the consent agenda for board approval in January.

Margaret Johnson proposed to amend the Masters Stipend, effective 7/1/2022. The General Masters Stipend will be amended from \$1000 to \$1,500. The current PHD Stipend will also increase from \$1000 to \$5,000, and a new \$5,000 Subject Specific Master's Stipend will be added to the list as well to remain competitive for elementary and high school positions. The stipends will be added to the consent agenda for board approval in January.

**2.11 Discussion: High School Job Descriptions – 1<sup>st</sup> Reads**

**2.11.1 Counselor/Registrar**

**2.11.2 English Language Arts Teacher**

**2.11.3 Math Teacher**

**2.11.4 Science Teacher**

**2.11.5 Social Studies Teacher**

Lane Carlson presented the initial draft of the high school job descriptions for board review. Comments included increasing salary range and stipend amounts.

Margaret will make the recommended changes. The job descriptions will be added to the consent agenda for board approval in January.

**2.12 Discussion/Action: Personnel Updates**

Resignations:

Nate Sharits – 1/9/2022 Education Specialist Teacher

Jonathan Sheldon moved to approve the Personnel Updates as listed, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

**Final Meeting Comments:**


**ADJOURNMENT:**

Meeting adjourned at 7:35 p.m.

**NEXT REGULAR MEETING:**

Date: Tuesday, January 11, 2022  
Time: 5:45 p.m.  
Location: Redding School of the Arts/Room 21  
955 Inspiration Place  
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,

  
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Margaret Johnson  
RSA Executive Director

1-11-22  
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Board Approval Date